CHAPTER 4 Online Education

This section describes the required training (CITI).

CITI: ONLINE HUMAN SUBJECTS TRAINING

To access the CITI course:

1. Go to the "CITI Login and Registration Page": www.citiprogram.org
2. If you already registered for CITI, enter your username and password. If you have not registered for CITI, proceed below.
3. Click "Register Here"
4. Under the "Participating Institutions" drop down menu, select Nazarbayev University. Click the "submit" button.
5. Choose a unique username and password (username DOES NOT have to be your NU username). Click the "submit" button.
6. Enter your name and email address in the appropriate fields.
7. Fill in the required fields in the "Member Information" page. Only asterisked fields are required. Click the "submit information" button.
8. Select a group appropriate to your research activities. Unsure of what user group applies to you?
9. You can begin the course from the "Learner's Menu" page. Click "Enter", located under the "Status" header.
10. You can elect which modules to complete. Some users choose to complete modules related to their research, or modules that their department or advisor may require, or modules that are of interest. Yet it is mandatory that users obtain a cumulative score of at least 80% on the quizzes before a certificate is issued. You can retake any quiz as many times as you would like to improve your score.
11. Log in as many times as necessary to complete the course. Once you have completed the course, a certificate will be issued and stored in your CITI account.