

DEAR INTERNATIONAL STUDENT,

Welcome to Nazarbayev University!

Now only a few steps remain to fully start your NU journey!



Free Wi-Fi zone on campus - domain "NUGuest"



CHECKLIST



STEP 1 - ADMISSIONS DEPARTMENT

STEP 2 - HEALTH AND SAFETY DEPARTMENT

STEP 3 - DEPARTMENT OF INTERNATIONAL COOPERATION

STEP 4 - BANK ACCOUNT

STEP 5 - STUDENT ID CARD

STEP 1 - ADMISSIONS DEPARTMENT



Please submit all documents required by your program according to the checklist of the Admissions Department

Please contact the Admissions Department for more details international.admissions@nu.edu.kz

STEP 2 - HEALTH AND SAFETY DEPARTMENT



Medical Insurance

International students and visitors are required to have a **medical insurance plan** that covers outpatient and inpatient medical assistance, emergency medical evacuation and repatriation.

Medical Insurance must be obtained before arrival in Kazakhstan.

To obtain Medical Insurance you will need:

- Copy of your passport
- Medical Insurance Application Form

Please contact the Health and Safety Department for more details health@nu.edu.kz

STEP 3 - DEPARTMENT OF INTERNATIONAL COOPERATION

Visa and Registration in Kazakhstan

Upon your arrival, please make sure you come to visit the Department of International Cooperation during your first day



We will help you with the procedures related to Visa and Migration police registration.

REGISTRATION WITH THE MIGRATION POLICE

- For verification bring your passport to the Department of International Cooperation during your first day in Kazakhstan
- Registration is required within 3 days upon your arrival
- Registration processing time: 1-3 business days

INDIVIDUAL IDENTIFICATION NUMBER (IIN)

Individual Identification Number (IIN) is a unique combination of 12 digits generated for an individual at the initial registration in the tax system for the issue of requested documents.

An International student needs to obtain an IIN in Kazakhstan in the following cases:

- **To open a current account** in Kazakhstani banks;
- **To become a Kazakhstan tax resident** (within 30 calendar days from the date of entry);
- **To acquire property** in Kazakhstan, which is subject to property tax, vehicle tax or land tax;

To issue an Individual Identification Number (IIN) please submit the following documents to the Department of International Cooperation:

- Notarized copy of your passport along with translation into Kazakh or Russian (Notary office contacts will be provided by Department of International Cooperation)
- Tax Application Form (provided by Department of International Cooperation)
- Data Protection Form (provided by Department of International Cooperation)



Individual Identification Number (IIN) processing time: 3-5 business days

As soon as you receive your IIN, please provide a copy to the Bursar's Office to open a bank account.

STEP 4 - BANK ACCOUNT



To open a Bank account you need:

1. Visit Bursar's Office for stipend, reimbursement, payments, financial support, and please bring the following documents:

- Copy of Individual Identification Number
- Passport

2. Visit a Bank branch, please bring the following documents:

- Copy of Individual Identification Number
- Passport

2 Bank branches on NU campus:

- Jysan Bank (for stipend), Block 5
- Halyk Bank, Block 1 (please, see the map on the back)



Processing time: 3-5 business days

STEP 5 - STUDENT ID CARD



Please visit the Office 058 in Block 23. To get a Student ID card you will need to present your passport.

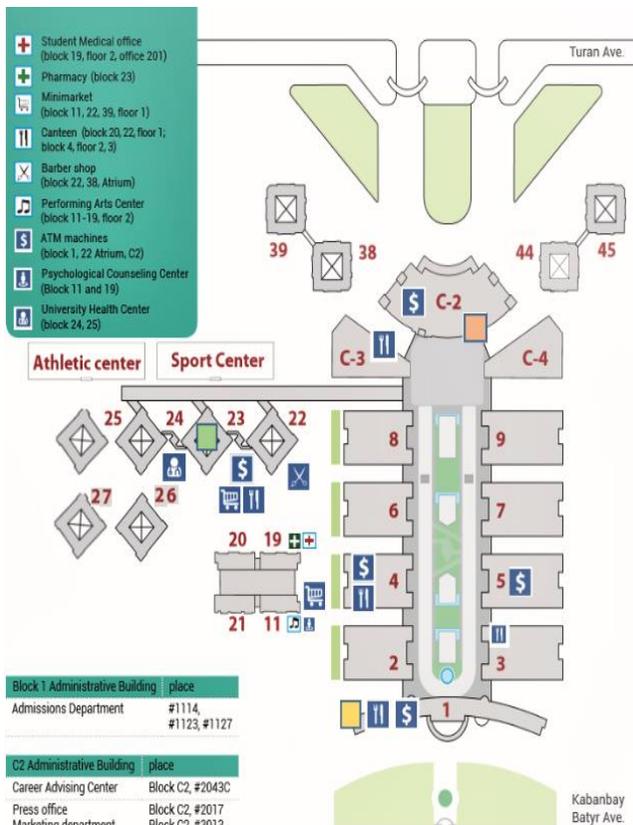
You can use your student ID card:

- To access campus and identify yourself at exams
- To borrow materials from the library
- To use it for payment of services provided on campus (printing, sport center, etc.)

***NOTE:** If you participated in the orientation program, please only visit Department of International Cooperation

USEFUL CONTACTS

CAMPUS MAP



Block 1 Administrative Building	place
Admissions Department	#1114, #1123, #1127

C2 Administrative Building	place
Career Advising Center	Block C2, #2043C
Press office	Block C2, #2017
Marketing department	Block C2, #3013, #3014

Block 9	place
Office of the Registrar	#9151

Block	Name
Block 2	Centre for Preparatory Studies
Block 3	School of Engineering and Digital Sciences
Block 4	Cafeterias
Block 5	Library and IT Services
Block 6	School of Mining and Geosciences

Block 23, 24	place
Department of Student Affairs	#23069, #24050, #24036

Block	Name
Block 8	School of Sciences and Humanities
Block 9	Laboratories: NURIS
Block - C3	Graduate School of Business Graduate School of Public Policy Graduate School of Education
Block - C2	Administrative Building

Admissions Department

Laura Paluanova
Phone: + 7 (7172) 69 48 38
E-mail: international.admissions@nu.edu.kz
Location: Block 1, office 1123

Health and Safety Department

Dinara Beisembekova
Phone: +7 (7172) 70 60 46
E-mail: health@nu.edu.kz
Location: Block C2, office 5035

Visa & Registration with Migration Service

Maulen Yergaziyev
Phone: +7 (7172) 69 27 01
Location: Block C2, office 5023

International Student Engagement

Sandra Real Avila
Phone: + 7 (7172) 70 64 11
E-mail: sandra.real@nu.edu.kz
Location: Block 23, office 101

Bursar's Office

Stipends +7 (7172) 70 60 86,
Student travel expenses +7 (7172) 70 66 20,
Tuition fees +7 (7172) 70 91 99,
Bank cards +7 (7172) 70 90 27
Email: bursars_office@nu.edu.kz
Location: Block C2, office 5034

Department of Student Affairs Accommodation

Yuliya Palkina
Phone: +7 (7172) 70 65 57
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Location: Block 24, office 048

Students Support

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NAZARBAYEV UNIVERSITY



International Students 1st week Guidelines Academic Year 2020-2021